

***PATHS TO RECOVERY***  
**Memorandum of Understanding**

This memorandum of understanding is entered into between [INSTITUTION], [RAPE CRISIS CENTER], and [OTHER PARTICIPATING ORGANIZATION] on this [XX]th day of [MONTH] in the year [YEAR].

[INSTITUTION NAME] agrees to:

- 1) Make involvement of certified rape crisis counselors a component of the standard response to a report of sexual assault and/or a request for help from a survivor of sexual assault.
- 2) Provide for logistical needs, such as a private meeting space for counseling sessions and security clearance for designated [RAPE CRISIS CENTER] and [OTHER PARTICIPATING ORGANIZATION].
- 3) Respect the nature of privileged communication between a rape crisis counselor and client.
- 4) Facilitate follow-up and on-going contact between the client and certified rape crisis counselor; without regard to the presence or status of an investigation.
- 5) Provide training for the [RAPE CRISIS CENTER] and [OTHER PARTICIPATING ORGANIZATION].
- 6) Communicate any questions or concerns to [COORDINATING ORGANIZATION].

[RAPE CRISIS CENTER] agrees to:

- 1) Send a counselor for one or two days per week, depending upon demand, to provide face-to-face crisis counseling to survivors of sexual violence who are incarcerated at [INSTITUTION].
- 2) Work with designated [INSTITUTION] officials to obtain security clearance and follow all institutional guidelines for safety and security.
- 3) Maintain confidentiality as outlined in the *Paths to Recovery* informed consent form.
- 4) Provide training for [INSTITUTION] and [OTHER PARTICIPATING ORGANIZATION] staff.
- 5) Communicate any questions or concerns to [COORDINATING ORGANIZATION].

[COORDINATING ORGANIZATION] agrees to: \*

\*in some cases, these duties will be split among the institution and rape crisis agency if there is not a third organization involved, or taken on by one of them if they are the coordinating agency.

- 1) Coordinate and attend regular meetings at [INSTITUTION].
- 2) Work with designated [INSTITUTION] officials to obtain security clearance and follow all institutional guidelines for safety and security.
- 3) Provide training for [INSTITUTION] and [RAPE CRISIS CENTER] staff members.
- 4) Provide support and supervision to the *Paths to Recovery* counselor.
- 5) Monitor and evaluate the effectiveness of the *Paths to Recovery* project.

\_\_\_\_\_  
[INSTITUTION] Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
[RAPE CRISIS CENTER] Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
[OTHER PARTICIPATING ORGANIZATION] Representative

\_\_\_\_\_  
Date

SAMPLE